

2021/2022 Addendum to EDP Handbook

Current policies

Intended to reduce the risk

All Outdoor Policy

For the health & safety of everyone, we are hosting **EDP mostly outside**. There will be very limited indoor activity. We will have supervised play, and incorporate simple activities that can safely be done indoors. In the event of inclement weather, we will take cover, but still be mostly outside.

Mask Policy

Masks will be required, regardless of setting. EDP staff members will inform a child if a mask may be safely removed for eating or drinking. If a student cannot follow these safety rules, they may be suspended from the EDP program.

Changes to Enrollment

In order to maintain physical distancing, there are a reduced number of spaces in EDP. As a result, EDP is changing to a month long commitment program. This is the only way we can safely have enough space for attendees. Fee is \$130 for Before School, \$190 for After School, \$315 for Full Time. There is limited availability of **FLEX** schedules. A FLEX schedule is attending 3 or fewer days a week. The fee is \$90 for Before School Flex, \$130 for Afterschool Flex. There are no scholarships or further discounts to the Flex rate.

No drop-ins to EDP. The SAST Administration will supervise emergency drop-ins. Families should contact SASOffice@leonschools.net or call 850-386-6566 for assistance.

Late Pick-up Fee

Students not picked up by 6:00 PM will incur a late pick-up fee of \$5 and then a \$1 per minute rate. This fee can be paid upon pick-up or will be added to the family's account for payment within the next 5 days. **If a student is picked up late two times within a 30 calendar day window, the program reserves the right to suspend the family.**

In the event a parent experiences a true emergency, the Program Director should be notified no later than 6:00 PM. Notification can be made by emailing the Director at maddoxj3@leonschools.net or using the Remind app.

If no contact is made, attempts will be made to contact persons on the student's emergency list. **If a student is not picked up by 6:30 PM, local authorities may be called.**

Refunds

No refunds are permitted after the first week of participation in the program, with an exception for cases of prolonged illness, quarantine, or family relocation lasting 10 continuous school days.

Technology Policy

No electronic devices are allowed to be used in EDP. If a student has their device out, it will be confiscated. If in Before School, the device will be delivered to the classroom teacher. If in After School, the device will be returned to their pick up person. We do not have the ability to charge devices in EDP.

Before School Procedure

Students must wait in their cars with a mask on. A Staff member will approach the vehicle and complete a Health Survey which includes a temperature check. **Students must remain in the car until they are cleared.**

A student may not enter campus if one or more of these symptoms are present: a temperature of 100.4 degrees or higher, a sore throat, cough, and diarrhea. Students must stay home until symptoms have resolved. Students must be fever free for 72 hours without the use of fever reducing medication.

Siblings with continuous contact to these symptoms are encouraged to stay home.

After the completion of the Health Survey, a staff member will assist students in exiting the vehicle safely. Be aware this safety policy will make drop off take longer, so plan accordingly.

Students will proceed to the Plaza level, sanitize their hands, and choose a morning snack. Please make sure they have eaten or brought breakfast with them if the morning snack is not enough.

Students may then travel to their designated area with the snack. Students will sit in an assigned spot to eat. Per the Mask Policy, students may remove their masks to eat, but masks must be put back on immediately after eating. After they have eaten, hands will be sanitized or washed with soap and water.

Before School is an all outdoors program. Students will remain outside, maintaining a safe distance, until they are dismissed to their classroom.

Afterschool Procedure:

Students will be placed in cohort groups, and will not be allowed to mix. These cohort groups will be different than the groups maintained during the school day.

One staff member will be assigned to each cohort. Cohorts will rotate through activities each day of the week. For example, one day the students will remain on the climber area, the following day students will play on the Sports Court, and then the next day on the mid court. Cohorts will have no more than 14 students in them.

Students must use the restroom in their classroom before they come to EDP as bathroom time is very limited in EDP. Then they must sanitize their hands. Students will be assigned a snack spot to eat their afternoon snack. Students are encouraged to bring their own snacks as we are limited on what we can serve.

When a parent/guardian arrives at car pickup, the staff member will call their student/s to the loop. **If you have a specific time you need your child to depart, please come early to allow time to clean up and head down.** All students will remain with their groups until they are picked up, or 6:00 PM.